

Skyward Family Access Online Parent Tutorial Canyons School District Education Technology Department 9361 S. 300 E. Sandy, UT 84070 Help Desk: 801-826-5544



Skyward is the online grading program used by teachers in the Canyons School District. All students and parents can view student information, look at grades and assignment scores, check attendance and other useful features using this program. Skyward can be accessed from any computer with an Internet connection by using the parent or student login and password.

Skyward View:





Instructions:

- 1. Go to http://www.canyonsdistrict.org.
- 2. In the upper right of the window, click on the Skyward link.
- 3. Choose **Family Access** on the left side of the new window.
- 4. Use your guardian or student username and password to log in to Skyward Family Access. Note that parents and guardians should log in with a guardian account for full access related to online enrollment and other guardian specific information. However, Skyward web quizzes for students can only be accessed using a student account.

If you do not know your username and password click the Forgot UserName/Password link and follow the instructions. If you still have difficulty, contact your school's attendance office.



Skyward Home Screen:

From the Skyward home screen you will see alerts and messages pertaining to your student and your skyward account. On the right, upcoming events at your student's school can be viewed.



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Online Errollment	Email: Family Access Logic: text gual002 Page Phone: Ext Support Int Page 1002
Ethnicity/Race	
Calendar	4 64
Gradebook	Show Google TH Translator in Family Access
Attendance	Ucpanica to screen Headen
Student Info	Address (Manny Address) Theorem (Manny Address Transford) Address Transford
Food Service	802 + # P.0.800
Schedule	Address 2
Fee Management	Zg Cote Pius 4 CayState
Activities	
Portfolio	Email Notifications
Skylert	Receive Daily Attendance Emails for my student(s)
Health Info	Receive Grading Emails for my student(s) (?) AssignmentClass Percent Overrides (If blank, the School default low and/or high percent will be used)
Login History	Low High: for ELEMENTARY 1 TEST
Back to Prior Family Access	Receive Progress Report Emails for my student(s) Daily Weekly (every Saturday) Monthly (fat of each month)

Account Settings:

In order to change your password, go into My Account. Select the Change Password option on the right hand side.

Language Selection:

You may change the language for your account using the select language drop down menu.



Calendar:

The calendar tab leads you to the school's calendar of events including beginning and ending of terms, no school days, etc.



Gradebook:

To access your student's grades select the gradebook tab. Once in the gradebook, you will see all of the classes your child has and the letter grades in each class. Set grades that have been posted to the report card are bolded. The current term grades are highlighted.

You can see detailed information about each class period including class time, grade information, etc. You can also get teachers names, email, and contact information by clicking on the teacher name.



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Attendance:

The attendance tab brings you directly to that day's attendance. You can view if your student was tardy or absent and in which period and class it occurred.



Student Info:

The student information tab is a place for you to review all information the school has for your student. You can view the parent information, phone numbers and emails on file. If any of this information needs to be changed that can be done by contacting the attendance office.



Food Service:

Through the food service tab you can see your students lunch balance and recent lunch purchases. You can also see today's lunch menu and the monthly lunch calendar.

Home	SCHEOLIE							
Online Enrolment	Currently Schedul	ed Chann:						
Calendar			100 million (1990)					
Gradebook								
Attendance	Locker Information	tor						
Student Info	Avea	Laoter Continuto	~					
Food Service	Contrast Contrast	Display Options Corrent Year The summit is in highlighter						
Schedule	2013-2014	Term 1	Term 2	Term 3	Term 4			
Fee Management	Period 1	(0011013-1000413)	(950999-6999294)	(511514-000174)	(0055/14-00/54/14)			
Activities								
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Health Info	Burland							
Login History	(12:59 PM - 2:25 PM)							
Back to Prior Family Access	Period 5 (1130 AN - 8 56 AM)		and the second sec	1000	1000			
	Period 6 (9-21 AN - 12-67 AN)		and the second					
	Period 7A (1127 AM - 12:63 PM)	-	and the second					
	Period 8 (12:59 PM - 2:25 PM)							

Schedule:

You can view the year's schedule for all terms. The current term will be highlighted. Like with the gradebook, if you click on a class name you get detailed class information and if you select the teacher you can view the teacher contact information.



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0.00	Unpaid Balance								
Enrolment	ELEMENTARY 1 (JORDAN HIGH): \$90.00								
Ethnicity/Race	ELEVE	VTARY 1 GORDAN H	OHI NewFees Ve	e Parmente I	View Totals	Make a Per	ment		
Calendar	School	Data Data	Fee Description	Amount	Amount	Amount	From Name	Pay Plan I	
Gradebook	Year	Frank and Adda	100.00	charged	Paid	Due			
Attendance	2014	F8 30 12,2013	Activity Fee	\$45.00	\$0.00	\$45.00	ELEMENTARY 1 TEST		
Student Info	2014	Fi Jul 12, 2013	Locker Rental	\$5.00	\$0.00	\$5.00	ELEMENTARY 1 TEST		
Food Pageine	2014	Ft Jul 12, 2013	Learning Manage	\$10.00	\$0.00	\$10.00	ELEMENTARY 1 TEST		
Calculation									
Surreque									
Management									
Advites									
Particlio									
Skylert									
Health Info									
Login History									
Back to Prior									
Family Access									

Fee Management:

Viewing the fee management tab will inform about school fee balances. You can view previous payments made, and even make an online payment from this location.

Skylert:

Skylert enables you to receive notifications sent from the school and district regarding upcoming school events or items pertaining to your students. You have control over which notifications you receive and how you would like to receive them.

There are four types of notices you may receive: emergency, attendance, general, and survey. Check the boxes next to your phone numbers, emails, and text message numbers to indicate which types of information you want to receive to that contact method.

Once you make any changes select the save button in the upper right corner. Always **save your changes** before leaving this screen.

	Health Information Out of Compliance on Vascinations!									
Home										
Enrolment	ELEMENTARY 1 is out of compliance on 9 vaccinations: Dip, Tet, Part we does a fuenewater on record									
Ethnicity/Race	T08ptT0 H0065HF no doese of versitation on record (Show All)									
Galendar	ELEMENTAR	r 1 Displa	y Options	Office V	ósits					
Gradebook	School Year	Date	School	Time in	Time Out	Examined By	Referred By	Reason for Visit	Treatment	Disposition
Attendance	No information	available 1	or Office N	tata.						
Student Info										
Food Service										
Schedule										
Fee Management										
Activities										
Portfolio										
Skylert										
Login History										
Back to Prior										

Health Info:

You can view your student's health information and change the display option to show medications, vision and hearing screening performed in school, vaccination records etc. If any information regarding vaccinations is out of date there will be alerts in red print.